PRE-SUBMISSION GUIDELINES 2027

2027 Regional Conferences

Event	What to Submit at https://upload.bpa.org	Saved File Name	Bring to Conference * Copies below must be brought for BOTH preliminaries and finals
NOTE: PAY CLOSE ATTENTION TO THE SAVED FILE NAMING CONVENTIONS			
Management Information Systems			
(940) Digital Game Design Team	**URL** to project, Works Cited and Release Form(s) in **one** combined PDF file.	**DGDT-MemberID.pdf**	Not required
Digital Communication & Design			
(945) Graphic Design Promotion	Flyer - PDF or JPG or PNG format Logo - PDF or JPG or PNG format Works Cited - PDF format	**GDP-MemberID-Flyer** **GDP-MemberID-Logo** **GDP-MemberID-WorksCited.pdf**	Not required
(950) Video Production Team	**URL** to project, Works Cited and Release Form(s) in **one** combined PDF file.	**VPT-MemberID.pdf**	Not required
(955) Website Design Team	**URL** to project (Any necessary login credentials will need to be added if necessary.), Works Cited and Release Form(s) in **one** combined PDF file.	**WDT-MemberID.pdf**	Not required
(960) Visual Design Team	**URL** to project, Works Cited and Release Form(s) in **one** combined PDF file.	**VDT-MemberID.pdf**	Not required
Management, Marketing & Communication			
(970) Entrepreneurship Exploration	Research Paper - PDF format Works Cited - PDF format	**ENT-MemberID.pdf**	Not required
(990) Human Resource Exploration	Job Shadow Request Letter - PDF Format	**HRE-MemberID.pdf**	Not required

For all team events, files only need to be uploaded once under the team captain's Member ID.

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